

St Columba's Catholic School

1. Contact Details

Surname:	Christian Name(s):
Address:	
Phone – home:	Mobile:
Work:	Citizenship:
Email home:	
Email work:	
Practicing Certificate #:	Expiry date:
MoE Employee #:	

2. Current Employment

Name of employer:	Phone:
Address:	
Date commenced:	Position held:

3. Previous Employment (please list all schools and positions)

Position Held	School	Start date	Finish date

4. Tertiary Education Completed & Study Currently Undertaken

(Please attach copies of official transcripts)

Institution attended	Qualification attained	Date awarded

5. Referees

<p>Please provide referee information. At least two of your referees must be known to you in a work-related capacity</p> <p>.</p> <p>Please note that the Appointment Committee may wish to contact other people who are not on this list – please see the disclaimer.</p>	
Referee One:	
Name:	Contact Number:
Position Held:	Organisation:
Relationship to Applicant:	
Referee Two:	
Name:	Contact Number:
Position Held:	Organisation:
Relationship to Applicant:	

Referee Three:	
Name:	Contact Number:
Position Held:	Organisation:
Relationship to Applicant:	

6. Declaration and Authorisations

Medical questionnaire:
<p>Do you or have you ever had any injury or medical conditions that may affect your ability to effectively carry out the functions and responsibilities of employment, or which may be aggravated or further contributed to by the functions and responsibilities of employment?</p> <p>If you have answered yes to the above question, please specify health problems or disabilities below.</p>
Convictions against the law:
<p>Have you ever been convicted of any offence against the law (apart from minor traffic convictions)?</p> <p>If you have answered yes to the above question, please enclose a certified copy of the offence/ criminal record relating to the conviction(s).</p>
Teachers Council and Police Vetting:
<p>Have you ever had a complaint made against you to the New Zealand Teachers Council?</p> <p>Have you ever failed a Police check regarding your suitability for employment in an educational institution?</p>

If you have answered yes, please describe the nature of the offence, the circumstances (when, where etc.), and the outcome.

Declarations:

I declare that the information supplied by me is given voluntarily and is a true, accurate and complete in all respects. I acknowledge that I will not hold St Columba's Catholic School or the St Columba's Catholic School Board of Trustees responsible for any omission or misstatements that I have made in the information provided.

I understand that all information provided about me to you, including my application form, CV, references and any assessments will be held by the St Columba's Catholic School Board of Trustees to be used for the purpose of evaluating my qualifications, experience and suitability for employment as a Scale A teacher, tagged or non-tagged, as advertised.

I consent to the Chairperson and/or Appointment Committee personnel making enquiries with such organisations including but not limited to inquiries with all Former employers, Teachers Council and such other bodies or organisations which might hold information relevant to my employment, my suitability to manage and any other information that my prospective employer deems necessary.

I certify that the information given in this application is correct to the best of my knowledge, and I understand that this may be verified.

Signature:

Name:

Date: