



St Columba's Catholic School



Bring your own device (BYOD) AGREEMENT FOR STUDENTS IN YEARS 3 - 8

*Note: this agreement is additional to the Student Responsible Use Agreement.
It refers to Chromebooks brought to school by students.*

To the parent/caregiver/legal guardian, please:

1. Read this page carefully with your child, to check that you both understand your responsibilities under this agreement
2. Sign the appropriate sections on the 'signing' form
3. Detach and return the signed section to your child's classroom teacher
4. Keep this cover document for future reference. A copy will be available on the St Columba's Catholic School website www.sccs.school.nz

Student

When I bring my device to school I will:

- Follow the school's responsible Use Agreement for students
- Use my device when and where the teacher gives me permission
- Only access the internet with the teacher's permission and if an adult is present
- Only use my own school assigned login and password
- Be in control of my Chromebook and not share it with other students, apart from letting them see the screen
- Charge my Chromebook at home so that it doesn't need charging at school (no charger comes to school due to Health & Safety)
- Take care of my Chromebook so that it isn't damaged or stolen
- Not use my device to be mean, rude, or offensive to anyone including taking photos or videos without prior consent and teacher knowledge

Parent/caregiver/legal guardian

I give permission for my child to bring their Chromebook to school and I will:

- Encourage them to use it responsibly as outlined above
- Take an interest in how they are using the device at home
- Be aware of the content and applications on the device
- Be responsible for the device's maintenance and insurance
- Keep a record of the device's serial number and details
- Contact the school if I have any concerns about cyber safety or other related issues

School

At St Columba's Catholic School, we will:

- Encourage safe and effective use of technology
- Work within the school's cyber safety guidelines
- Provide clear guidelines around the use of devices brought from home
- Provide safe storage for students' devices when not in use, e.g., at all break times.
- If a student breaches the BYOD Agreement, they may lose the privilege of BYOD and the school's behaviour management plan may be invoked



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*(Please detach this **Agreement Signing Page** and return it to your child's classroom teacher. Teachers - when returned make a note in your records then send this to the office.)*

Signing Page

I have read this BYOD Use Agreement and I am aware of the school's initiatives to maintain a cybersafe learning environment.

Name of Student: _____

Student signature: _____

Student Year Level: please circle Y3 Y4 Y5 Y6 Y7 Y8

Name of parent(s)/caregiver(s)/legal guardian(s):

Parent's signature: _____

Date: _____





St Columba's Catholic School

BYOD (Bring Your Own Device) Chromebook for Year 3 - 8

February 2020

Dear Parents

As you know, our Year 3-8 classrooms use the learning opportunities offered by Google Apps for Education in the classroom on a daily basis. In each of our Yr 3-8 classrooms we have a number of 'school' Chromebooks available for student use.

Now that the use of this technology is well established, we would like to offer our students the option to "BYOD". This means that students who have a **Chromebook** device may bring it to school to assist with their learning when it is appropriate to the task set by the teacher.

Please be aware that we have some devices available in classrooms already, so BYOD is optional. Students who do not bring their own device will have access to the classroom Chromebooks and G-Suite apps.

In order for students to BYOD and to access the internet for learning, both students and parents must sign and return the SCCS BYOD Agreement which accompanies this notice. This agreement covers aspects of BYOD such as storage, connectivity, care of devices and responsibilities of use. Please return this directly to your classroom teacher if you agree to your child bringing their own device.

If you have further questions, please ask.

Thank you

Gareth Duncan
Principal

